



EXECUTIVE SESSION - Immediately following Regular Meeting
(Closed to the Public)

DRAFT MINUTES
June 20, 2006 Regular Meeting

Invocation (Mr. Bolla)

Pledge of Allegiance

Call to Order

1. [Attendance](#)

Minutes: Carol Vallencourt, District No. 1; Carol Studdard, District No. 2; Wayne Bolla, District No. 4; and Lisa Graham, District No. 5. Charles Van Zant, District No. 3, participated by phone conference from Fort Sill, OK where he is temporarily stationed with the Florida National Guard. Superintendent David Owens was also in attendance.

Consent Agenda

Superintendent

2. [C-1 Minutes of special pupil request hearings, student disciplinary hearings and regular meeting of May 18, 2006 \(Revised\)](#)

Attachment: [May1806SPR.pdf](#)

Attachment: [May1806RegularMtg.pdf](#)

Attachment: May1806Disc.pdf (Confidential Item)

School Board Attorney

Deputy Superintendent

3. [C-2 Revisions to the 2006-2007 Daily Hours for Teachers & Students for Oakleaf \(Revised\)](#)

Attachment: [2006-2007 Daily Hours for Teachers & Students \(Oakleaf\).pdf](#)

4. [C-4 Advertise Amendments to School Board Policy 6GX-10-5.02, General Policies \(Revised\)](#)

Attachment: [CCSB Policy 5.02 - General Policies \(Travel\).pdf](#)

5. [C-6 2005-2006 Comprehensive Improvement Plan Evaluation Reports \(Revised\)](#)

Attachment: [Comprehensive Plan Evaluation - Business Affairs.pdf](#)

Attachment: [Comprehensive Plan Evaluation - Human Resources.pdf](#)

Attachment: [Comprehensive Plan Evaluation - Information Services.pdf](#)

Attachment: [Comprehensive Plan Evaluation - Instruction.pdf](#)

Attachment: [Comprehensive Plan Evaluation - Support Services.pdf](#)

Information Services

Human Resources

6. [C-8 User Agreement Between FDLE and School Board of Clay County \(Revised\)](#)

Attachment: [FDLE Agreement.pdf](#)

7. [C-9 Renewal of List of Physicians and/or medical facilities authorized to conduct physical examinations and drug tests on certain groups of employees \(Revised\)](#)

Attachment: [06-07 List of approved Physician.pdf](#)

8. [C-11 2006-2007 Temporary Salary Schedule \(Revised\)](#)

Attachment: [TemporarySalarySchedule.pdf](#)

Instruction

9. [C-12 District Technology Plan \(Revised\)](#)

Attachment: [STATE COPY 0607 Tech Plan.pdf](#)

10. [C-13 Consultant Services at Wilkinson Junior High for Jane B. Kiester on September 22, 2006 \(Revised\)](#)

Attachment: [WJH request for June board](#)

11. [C-14 Consultant Services for Secondary Education for Ron Walker, July 26-28, 2006 \(Revised\)](#)

Attachment: [RONALD WALKER, CONSULTANT.pdf](#)

12. [C-15 Grants \(Revised\)](#)

13. [C-16 Fiscal Year 2006-2007 Interagency Agreement between the Clay County School District, State of Florida, and the Department of Military Affairs, State of Florida \(Revised\)](#)

Attachment: [youth chal..pdf](#)

14. [C-17 Overnight/in-state/out-of-state student travel \(Revised\)](#)

Attachment: [JUNE, 2006 AGENDA ITEM-STUDENT TRAVEL.pdf](#)

15. [C-18 Quarterly log of overnight/in-state/out-of-state student travel \(Revised\)](#)

Attachment: [JUNE, 2006 AGENDA ITEM-QUARTERLY LOG OF STUDENT TRAVEL-APRIL, 2006-JUNE, 2006.pdf](#)

16. [C-19 Contract for Val Benda, Art Enrichment Program Director \(Revised\)](#)

Attachment: [Art Enrichment Contract.pdf](#)

17. [C-20 Bannerman Learning Center Placements in Lieu of Expulsion and ESE Alternative School Update \(Revised\)](#)

Attachment: [BLC Placements in lieu of expulsion for Board without names.pdf](#)

18. [C-21 2006-2007 Interagency Agreement between the School District of Clay County and Clay and Baker Kids Net, Inc. \(CBKN\) \(Revised\)](#)

Attachment: [Clay Baker Kids Net.pdf](#)

19. [C-22 2006-2007 contract between the School District of Clay County and the Clay County Health Department \(Revised\)](#)

Attachment: [CCHD contract .pdf](#)

20. [C-23 2006-2007 consultant services agreement between the School District of Clay County and Safe and Civil Schools for consultant services to implement Foundations \(Revised\)](#)

Attachment: [Safe and Civil Schools.pdf](#)

21. [C-24 2006-2007 Education for Homeless Children and Youth Program Grant \(Revised\)](#)

Attachment: [Homeless Grant.pdf](#)

22. [C-25 Revision to the 2006-2007 Special Pupil Request guidelines \(Revised\)](#)

Attachment: [0607 SPA Non-Res Guidelines1.pdf](#)

23. [C-26 Renew the Department of Children and Families \(DCF\) contract to be served by the Multiagency Network for Severely Emotionally Disturbed Students \(SEDNET\) Grant for July 1, 2006 to June 30, 2007. \(Revised\)](#)

Attachment: [Fl Dept Childrens Families SEDNET.pdf](#)

24. [C-27 MACs contract with School Board of Seminole County, 2006-2007 \(Revised\)](#)

Attachment: [Seminole County Public Schools Contract.pdf](#)

25. [C-28 Co-Enrollee list for May 2006 \(Revised\)](#)

Attachment: [CoEnrollee List for May 2006.pdf](#) (Confidential Item)

26. [C-29 Increase the maximum hourly rate of pay for High School Completion and GED teachers from \\$24.00 per hour to \\$26.00 per hour beginning July 1, 2006. \(Revised\)](#)

27. [C-30 Increase the hourly rate of pay for Community Education teachers from \\$24.00 per hour to \\$26.00 per hour beginning July 1, 2006. \(Revised\)](#)

28. [C-31 Increase the hourly rate of pay for Summer Recreation directors from \\$16.00 to \\$17.00 per hour; Art/Music coordinators from \\$13.00 to \\$14.00 per hour beginning July 1, 2006. \(Revised\)](#)

29. [C-32 Contract for supplemental nursing services from Maxim Health Care Services, Inc. for 2006-2007. \(Revised\)](#)
Attachment: [MAXIM STAFFING AGREEMENT.pdf](#)
30. [C-33 Federal Entitlement Grant Application for IDEA Part B, IDEA PreK for 2006-2007. \(Revised\)](#)
31. [C-34 Contract for Audiological Services from William Pharo, licensed Audiologist. \(Revised\)](#)

Business Affairs

32. [C-36 Petty Cash Funds for 2006-2007 Fiscal Year \(Revised\)](#)
Attachment: [AGENDA PettyCash FY2007.pdf](#)
33. [C-37 Warrants and Vouchers for MAY, 2006 \(Revised\)](#)
Attachment: [WARRANTS AND VOUCHERS.xls](#)
34. [C-38 Permission to write off NSF checks at various schools for Food & Nutrition Services for the 2004/2005 school totaling \\$ 455.90 \(Revised\)](#)
Attachment: [SFS AGENDA ITEM-CHECKS.doc](#)
35. [C-39 Monthly Property Report-May, 2006 - Furniture/Equipment \(Revised\)](#)
Attachment: [May 06-Furn-Equip Report.pdf](#)
36. [C-40 Monthly Property Report-May, 2006 - AV Materials \(Revised\)](#)
Attachment: [May 06-Audio Visual Report.pdf](#)
37. [C-41 Monthly Property Report-May, 2006 - Software \(Revised\)](#)
Attachment: [May 06-Software Report.pdf](#)
38. [C-42 Monthly Property Report-May, 2006 - Vehicles \(Revised\)](#)
Attachment: [May 06-Vehicles Report.pdf](#)
39. [C-43 Approve a Write-Off of "Missing" Property Items for 2005-2006 \(Revised\)](#)
Attachment: [FY 05-06-Missing Property Report.pdf](#)
Attachment: [FY 05-06-Missing Property Report \(Letters\).pdf](#)
40. [C-44 Deletion of Certain Items Report - June, 2006 \(Revised\)](#)
Attachment: [June 06-Deletion Report Attachments.pdf](#)
Attachment: [June 06-Deletion Report.pdf](#)
41. [C-45 Write Off NSF Checks at KHE, KHH, WEC, WES, and LAE \(Revised\)](#)
Attachment: [NSF Writeoff 6-2006.pdf](#)
42. [C-46 Budget Amendments for the Month of May, 2006 \(Revised\)](#)
Attachment: [May - budget cover sheet \(impact stmt.\).pdf](#)
Attachment: [May 2006.xls](#)
43. [C-47 Monthly Financial Report for May, 2006 \(Revised\)](#)
Attachment: [MONTHLY FINANCIAL MAY 2006.xls](#)
44. [C-48 Bid Renewals June 2006 \(Revised\)](#)
Attachment: [Bid Renewals for June 2006.pdf](#)
45. [C-49 Bids To Be Awarded June 2006 \(Revised\)](#)
Attachment: [Bids to be awarded June 2006.pdf](#)

Support Services

46. [C-50 Change Order #2 \(Days Only\) for the Chiller Replacement at Middleburg High School \(Revised\)](#)
Attachment: [changeorder.mhs.dayonly.pdf](#)
47. [C-51 2005-2006 Fire Control Annual Inspection Report conducted by the Clay County Fire Department \(Revised\)](#)
Attachment: [2006 FIRE INSPECTION REPORT CONDUCTED BY THE CLAY COUNTY FIRE MARSHAL.pdf](#)
48. [C-52 Appoint County-Wide Architect for projects not exceeding \\$300,000.00 \(Revised\)](#)
Attachment: [CW Architect Backup.pdf](#)
49. [C-53 Orange Park Elementary Parking Improvements Substantial Completion \(Revised\)](#)
Attachment: [OPE Parking Substantial Completion.pdf](#)
50. [C-54 Hold Harmless Agreement with the Diocese of St. Augustine \(Revised\)](#)
Attachment: [HoldHarmlessAgreement.StLukes.pdf](#)
51. [C-55 Award Construction Contract for Bannerman Learning Center Group Restroom \(Revised\)](#)
Attachment: [BidTab, BLC restroom.doc](#)

52. [C-56 Pre-Qualification of Contractors \(Revised\)](#)

Attachment: [TableBoardBackup, 6,20,06.rtf](#)

53. [C-57 Accept Property being Donated for Walk Paths at Coppergate Elementary School \(Revised\)](#)

Attachment: [quitclaimdeed Killarn edgington, CGE.doc](#)

Attachment: [quitclaimdeed Killarn ferguson \(2\),CGE.doc](#)

Attachment: [quitclaimdeed ShannonLake degeorge,CGE.doc](#)

Attachment: [quitclaimdeed ShannonLake edgington,CGE.doc](#)

Attachment: [quitclaimdeed ShannonLake ferguson,CGE.doc](#)

Attachment: [quitclaimdeed Killarn ferguson,CGE.doc](#)

54. [C-58 Additive Change Order #2 for Re-Roofing Buildings 1,2,3 & 4 at Clay Hill Elementary \(Revised\)](#)

Attachment: [Additive Change Order #2.pdf](#)

Adoption of Consent Agenda

55. [Adoption of all remaining Consent Items \(above\)](#)

Minutes: Consent Items #C-3, C-5, C-7, C-10 and C-35 were moved to Discussion.

Motions:

Approve the Consent Items as presented, with the exception of those moved to Discussion or deleted. - PASS

Vote Results

Motion: Lisa Graham

Second: Carol Studdard

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

Recognitions and Awards

56. [Recognize Megan Williams, student at Orange Park Junior High, for perfect attendance Grades K-8 \(Superintendent Owens\)](#)

57. [Recognize Karen Smith and Gayle May \(Wilkinson Junior High teachers\) for Bayard Point Project through St. Johns River Water Management District \(Daniel Hayes, Youth Education Coordinator/SJR Water Mgt.\)](#)

58. [Clay County Fair Association to recognize the School Board for contributions making the Fair a success](#)

Scheduled Citizen Requests (There were none)

Presenters (There were none)

Discussion Agenda

Superintendent

School Board Attorney

Deputy Superintendent

59. [C-3 \(Bolla\) 2006-2007 Agreement Between School District of Bradford County and School District of Clay County \(Revised\)](#)

Attachment: [2006-2007 Bradford County Agreement.pdf](#)

Minutes: Ben Wortam, Deputy Superintendent, explained that when transportation is provided by the Bradford County School Board, the transporting District may count the out-of-county students and collect state funding on the basis of the count, in accordance with the reporting rules of the Florida Education Finance Program. The same applies when Clay County is the transporting District and we collect the state funding for bus transportation of Bradford County students.

Motions:

Approve agreement as submitted. - PASS

Vote Results

Motion: Wayne Bolla

Second: Lisa Graham

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

60. [C-5 \(Owens\) Advertise Amendments to School Board Policy 6GX-10-4.43, Athletics - Interscholastics \(Revised\)](#)

Attachment: [AthleticsPolicy.pdf](#)

Minutes: Superintendent Owens briefly explained the new changes to the policy, and further explained that a student who after having established residence in a school transfers to another school will be required to sit out for one calendar year.

Motions:

Approve for advertising as submitted. - PASS

Vote Results

Motion: Carol Studdard

Second: Lisa Graham

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

61. [Public Hearing CCSB Policy 6GX-10-2.00 Human Resources](#)

Attachment: [CCSB Policy 2.00 Human Resources.pdf](#)

Minutes: The public hearing was held, with no one being present to speak to the policy changes.

Motions:

Approve as advertised. - PASS

Vote Results

Motion: Lisa Graham

Second: Carol Studdard

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

62. [Public Hearing CCSB Policy 6GX-10-2.09 Certification, Appendices A & C](#)

Attachment: [CCSB Policy 2.09 Certification - Appendix A & C.pdf](#)

Minutes: The public hearing was held, with no one being present to speak to the policy changes.

Motions:

Approve as advertised. - PASS

Vote Results

Motion: Charlie VanZant

Second: Carol Studdard

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

63. [Public Hearing CCSB Policy 6GX-10-5.08 Food and Nutrition Services \(Revised\)](#)

Attachment: [CCSB Policy 5.08 Food and Nutrition Services.pdf](#)

Minutes: The public hearing was held, with no one being present to speak to the policy changes.

Motions:

Approve as advertised. - PASS

Vote Results

Motion: Lisa Graham

Second: Wayne Bolla	
Wayne Bolla	- Aye
Lisa Graham	- Aye
Carol Studdard	- Aye
Carol Vallencourt	- Aye
Charlie VanZant	- Aye

64. [C-7 \(Bolla\) Amendments to 2006-2007 Staff Allocations \(Revised\)](#)

Attachment: [2006-2007 Staff Allocations.pdf](#)

Minutes: Since the issues in question dealt with job descriptions, which are part of the Personnel Consent Agenda, Item 10 was addressed prior to approval of this item.

Motions:

Approve amendments as submitted	- PASS
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Vote Results

Motion: Carol Studdard

Second: Charlie VanZant

Wayne Bolla	- Nay
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Lisa Graham	- Aye
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Carol Studdard	- Aye
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Carol Vallencourt	- Aye
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Charlie VanZant	- Aye
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Information Services

Human Resources

65. [Division of Human Resources - Special Actions - #1 \(Revised\)](#)

Attachment: HR#1.pdf (Confidential Item)

Motions:

Approve the Superintendent's recommendation.	- PASS
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Vote Results

Motion: Lisa Graham

Second: Wayne Bolla

Wayne Bolla	- Aye
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Lisa Graham	- Aye
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Carol Studdard	- Aye
Carol Vallencourt	- Aye
Charlie VanZant	- Aye

66. [Division of Human Resources - Special Actions - #2 \(Revised\)](#)

Attachment: discipline06062.pdf (Confidential Item)

Motions:	
Approve the Superintendent's recommendation.	- PASS
Vote Results	
Motion: Carol Studdard	
Second: Lisa Graham	
Wayne Bolla	- Aye
Lisa Graham	- Aye
Carol Studdard	- Aye
Carol Vallencourt	- Aye
Charlie VanZant	- Aye

67. [C-10 \(Bolla\) Personnel Consent Agenda \(Revised\)](#)

Attachment: [TableofContents&Sections 1 & 2.pdf](#)

Attachment: [Section III.pdf](#)

Attachment: [Section IV.pdf](#)

Attachment: [Section V.pdf](#)

Attachment: [Section VI.pdf](#)

Attachment: [Section VII.pdf](#)

Attachment: [Section VIII.pdf](#)

Minutes: At the request of Mr. Bolla, Tom Moore, Director of Information Services, explained the need for the Techno Support Assistant as well as the duties of the position. Ms. Graham expressed some concerns about the ACE Program Testing Specialist position.

Motions:	
Approve the Personnel Consent Agenda	- PASS
Vote Results	
Motion: Charlie VanZant	
Second: Carol Studdard	
Wayne Bolla	- Nay
Lisa Graham	- Nay

Carol Studdard	- Aye
Carol Vallencourt	- Aye
Charlie VanZant	- Aye

Instruction

68. [C-35 \(Bolla\) Riverdeep, Inc. Purchase Agreement \(Revised\)](#)

Attachment: [Riverdeep.pdf](#)

Minutes: Alisa Jones, Supervisor of Instructional Support Services, provided information about the Purchase Agreement

Motions:

Request approval of the Purchase Agreement between Riverdeep, Inc. and the School Board of Clay County.	- PASS
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Vote Results

Motion: Carol Studdard

Second: Wayne Bolla

Wayne Bolla	- Aye
Lisa Graham	- Aye
Carol Studdard	- Aye
Carol Vallencourt	- Aye
Charlie VanZant	- Aye

Business Affairs

69. [Discuss Pepsi Contract \(Revised\)](#)

Attachment: [05-06ReviewPepsiContract.pdf](#)

Attachment: [PEPSI - SALES.xls](#)

Minutes: Dr. George Copeland, Assistant Superintendent for Business Affairs, briefly reviewed the contract and the impact of the Federal guidelines for Employee and Student Wellness. He noted that should the State decide to amend their guidelines to coincide with the Federal level, Pepsi has agreed to honor those changes in the five-year contract as well.

Support Services

Presentations from the Audience (There were none)

Superintendent Requests (There were none)

School Board's Requests

70. [Liaison to Board of County Commissioners](#)

Minutes: In light of Mr. Van Zant's current military assignment out of state and his upcoming deployment to the Middle East, Mrs. Studdard was appointed to take over Mr. Van Zant's position as the School Board's liaison with the Board of County Commissioners. Ms. Graham agreed to attend the Clay County Education Foundation meetings, another commitment that Mr. Van Zant holds.

71. [Martinez Plan](#)

Minutes: Mr. Bolla brought the topic up for reconsideration, but there was not enough support or interest to revisit the item.

Adjournment (EXECUTIVE SESSION to follow - Closed to the public)

72. [The meeting adjourned at 8:45 pm.](#)